

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
9/10 CENTER AUDITORIUM
MARCH 24, 2015 ~ 7:00 PM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:03 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Dean A. Snyder, President - present	<i>(Finance & Personnel Committee)</i>
Stuart C. N. Deets, Vice President - present	<i>(Operations and Finance & Personnel Committees)</i>
Diane M. Brownfield - present	<i>(Education Committee)</i>
James Hills - present	<i>(Education and Operations Committees)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
Michele S. Maffei - present	<i>(Finance & Personnel Committee)</i>
Deborah L. Thompson - present	<i>(Education and Policy Committees)</i>
Ann M. Wuertz - present	<i>(Policy Committee)</i>
Gregory D. Wynn - present	<i>(Policy Committee)</i>

Student Representatives

Katie Stefanski, Senior Class Representative - present
Andrew Scott Patterson, Junior Class Representative - present

Solicitor

Michael I. Levin, Esquire – not present

Administration

Dr. Cathy Taschner, Superintendent of Schools - present
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning - present
Ronald G. Kabonick, Director of Business Administration & School Board Secretary - present
Erika Zeigler, Director of Human Resources - absent
John Reid, Director of Pupil Services, Data & Assessment - present
Dave Krakower, Director of High School & Curriculum Instruction–Special Education (6-12)-present
Jason Palaia, Director of Elementary Education & Special Education (K-5) - present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the March 10, 2015 Special Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure 2*)

Approval of Minutes 3-10-2015 Approved Vote: 9-0-0

Motion: Dean Snyder

Second: Stuart Deets

Vote: 9-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

- Sharon Ross asked if the costs for heat and utilities are included in Art Partners’ rental lease of the Benner building.

EXECUTIVE SESSION

An executive session was held on Monday, March 23, 2015 for the purpose of negotiations and for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Dr. Cathy Taschner. She introduced Kate Schaffer, Student Services Coordinator of Chester County Futures, and Steve Whitman who is one of five 10th grade students being recognized as one of Chester County Futures’ Hometown Heroes. The other four honorees, Zyonna Boykin, Maria Vina-Co, Kyle Macon-Singletary and Brian Viehweger, were not in attendance.

IMPORTANT DATES

Date	Time	Meetings	Place
April 14, 2015	6:00 PM	Committees Meetings & Special Board Meeting	9/10 Center Auditorium
April 28, 2015	7:00 PM	School Board Meeting	9/10 Center Auditorium

SPECIAL REPORTS

Ms. Brownfield reported on the IU board meeting that was held on March 18, 2015.

STUDENT REPRESENTATIVE’S REPORT

The student representative’s report was provided by Katie Stefanski and Andrew Scott Patterson.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from consent agenda:

- 2. A. Bills Payable and Financial Statements
- 2. D. Approval to Solicit RFP for Forensic Audit
- 2. H. 2. a. 1) Human Resources – New Appointment – CATA – Bridges, Charlotte
- 2. H. 2. a. 2) Human Resources – New Appointment – CATA – Palmer, Danielle
- 2. H. 2. b. 1) Human Resources – New Appointment – CATSS – Szymborski, Sherry
- 2. H. 6. a. 1) Human Resources – New Appointment – Administration - Bailey III, William
- 3. M. Establishment of a Gay Straight Alliance Chapter for C. A. S. H. S.

Consent Agenda Approved Vote: 9-0-0

Motion: Diane Brownfield Second: Ann Wuertz Vote: 9-0-0

2. FINANCE COMMITTEE (Stuart Deets, Chair)

A. Bills Payable and Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the bills payable and the financial statements, as presented. (Enclosure 3)

Bills/Financial Statements Approved Vote: 9-0-0

Motion: Ann Wuertz Second: Michele Maffei Vote: 9-0-0

B. Approval of the Municipal Revenue Service Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Municipal Revenue Service to settle the account and to re-assign all uncollected tax liens to Chester County Tax Claims for collection. Pending the actual date of approval by the Board, the estimated amount due to CASD is \$500,376.53.

C. Approval of the Lease Agreement with Art Partners Studio

RECOMMENDED MOTION: That the Board of School Directors approve the District lease with Art Partners Studio for space on the second floor of the Benner building. The area to be leased is identified on the floor plan as the superintendent’s suite, the computer technology training room and the technology office area. This area totals 2,010 square feet @ \$6.50 for a monthly amount of \$1,088.75.

D. Approval to Solicit RFP for Forensic Audit

RECOMMENDED MOTION: That the Board of School Directors authorize the Business Manager to solicit bids through an RFP process to conduct a forensic financial audit of the Business Office, the bonds, and the Facilities/Maintenance/Custodial departments.

RFP for Forensic Audit Approved Vote: 9-0-0

Motion: Deb Thompson Second: Diane Brownfield Vote: 9-0-0

E. Technology Support Services Agreement

RECOMMENDED MOTION: That the Board of School Directors extend the Chester County Intermediate Unit Technology Support Services Agreement, as stipulated, until June 30, 2015. (*Enclosure 4*)

F. Constellation NewEnergy, Inc. Electricity Supply Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Electricity Supply Agreement with Constellation NewEnergy, Inc., as presented. (*Enclosure 5*)

G. Chester County Tax Collection Committee Delegates

RECOMMENDED MOTION: That the Board of School Directors approve the removal of Angelo Romaniello, Jr. and add Loree Lonsinger as the Secondary Delegate, and that Ronald Kabonick remain the Primary Delegate for the Chester County Tax Collection Committee. (*Enclosure 6*)

H. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATSS

- 1) Martin, Julie, 6.5 Hour Special Education One-on-One Aide for the Rainbow Elementary School. Letter Dated: 3/16/15. Reason: Personal. Effective: 3/30/15.
- 2) Welch, Roxanne, Health Assistant for the Reeceville Elementary School. Letter Dated: 3/3/15. Reason: Personal. Effective: 2/20/15.

b. EXTRA DUTY

- 1) Herr, Ashley, 8th Grade Cheerleading Coach for the South Brandywine Middle School. Letter Dated: 2/26/15. Reason: Personal. Effective: 6/8/15.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Bailey III, William, Substitute Administration for the Coatesville Area School District. Salary: \$500.00/day. Degrees: BS – Education, Shippensburg University; M.Ed., Guidance Counseling, West Chester University; Ed.D, Education, Wilmington University. Certification: Secondary Principal, 7-12. Years of Exp.: 17. Effective: TBD. SP4: Approved.

New Appointment Administration William Bailey, III Approved Vote: 9-0-0

Motion: Stuart Deets

Second: Michele Maffei

Vote: 9-0-0

b. CATA

- 1) Bridges, Charlotte, ESL Teacher for the King's Highway and East Fallowfield Elementary Schools. Posted: 10/27/14. Salary: \$44,000.00 (prorated). Temporary Professional Contract. Degree: BS – Elementary Education, University of Phoenix. Certifications: Elementary Education, ESL K-12, English 7-12, Immaculata University. Years of Exp: 0. Effective: TBD. SP4: Approved.

New Appointment
CATA
Charlotte Bridges

Approved

Vote: 9-0-0

Motion: Laurie Knecht Second: Deb Thompson Vote: 9-0-0

- 2) Palmer, Danielle, ESL Teacher for the Caln Elementary School. Posted 12/2/14. Salary: \$47,900.00 (prorated). Temporary Professional Contract. Degree: BS - Elementary Education, Kutztown University. Certifications: Elementary Education and ESL K-12, Drexel University. Years of Exp: 3. Effective: 3/23/15. SP4: Approved.

New Appointment
CATA
Danielle Palmer

Approved

Vote: 9-0-0

Motion: Ann Wuertz Second: Diane Brownfield Vote: 9-0-0

c. CATSS

- 1) Szyzborski, Sherry, Health Assistant for the Coatesville Area School District. Posted: 11/11/14. Salary: \$18.50/hr. Effective: 3/26/15. SP4: Approved.

New Appointment - CATSS
Sherry Szyzborski

Approved

Vote: 9-0-0

Motion: Stuart Deets Second: James Hills Vote: 9-0-0

d. EXTRA DUTY

- 1) Trego, Harold, Assistant Boys' Baseball Coach for the Coatesville Area Senior High School Campus. Posted: 1/28/15. Salary: \$3,168.00 (prorated). Effective: TBD. SP4: Approved.
- 2) Zwick, Jody, Head Girls' Lacrosse Coach for the Coatesville Area Senior High School Campus. Posted: 1/21/15. Salary: \$4,423.50 (prorated). Effective: TBD. SP4: Approved.
- 3) 21st CCLC (Cohort 6A) After-school Teacher(s) for Credit Recovery for the Coatesville Area Senior High School Campus. Posted: 2/9/15. Salary: \$33.00/hr. Effective: 2014 – 2015 School Year. SP4: Staff.

Nicole Hanna
Jason Warren

Denim Kurtzhals
Tim Zietz

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Fisher, Robert, Principal for the Coatesville Area Senior High School. Letter Dated: 2/27/15. Effective: 1/21/15 – 2/4/15.

b. CATA

- 1) Beren, Ursula, School Nurse for the South Brandywine Middle School. Letter Dated: 2/24/15. Effective: 1/7/15 – 2/6/15.
- 2) Dehaut, Michael, 5th Grade Teacher for the Caln Elementary School. Letter Dated: 2/9/15. Effective: 3/16/15 – 5/8/15.
- 3) Shuman, Pamela, Special Education Teacher for the Scott Middle School. Letter Dated: 2/26/15. Effective: 3/2/15 – 4/30/15.
- 4) Wagner, John, 4th Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 3/4/15. Effective: 5/1/15 – 5/21/15.

c. CATSS

- 1) Armstrong, Elisabeth, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 2/27/15. Effective: 3/9/15 – 5/29/15.
- 2) Fink, Barbara, Technology Associate for the North Brandywine Middle School. Letter Dated: 3/10/15. Effective: 2/24/15 – 3/27/15.

4. Voluntary Transfers

RECOMMENDED MOTION: That the Board of School Directors approve the Voluntary Transfer of:

a. ADMINISTRATION

- 1) Taylor, Chamise, requested move from Principal for the North Brandywine Middle School to Principal for the Scott Middle School. Effective: 7/1/15.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATA

- 1) Thomas Brown, Annette, move from .5 Spanish Teacher for the South Brandywine Middle School to .5 Spanish Teacher and .5 ESL Teacher for the South Brandywine Middle School. Effective: 3/3/15.

- I. **Tax Appeals**
RECOMMENDED MOTION: That the Board of School Directors authorize the Administration to pursue the appeal process, including the ability to obtain appraisals for commercial tax appeals that exceed \$15,000.00.
- J. **Settlement Agreement with Morelli Hoskins Ford DBA Brian Hoskins Ford**
RECOMMENDED MOTION: That the Board of School Directors accept the Settlement Agreement with Morelli Hoskins Ford DBA Brian Hoskins Ford, as presented.
3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)
- A. **Homebound Instruction Students**
RECOMMENDED MOTION: That the Board of School Directors approve the Homebound Instruction for student numbers 008-010.
- B. **North Brandywine Williamsburg/Yorktown/Jamestown Tour on May 27-29, 2015**
RECOMMENDED MOTION: That the Board of School Directors approve the Grandview Tour & Travel Agreement, as presented.
- C. **South Brandywine & Scott Middle School Williamsburg Trip on May 20-22, 2015**
RECOMMENDED MOTION: That the Board of School Directors approve the Williamsburg trip for Scott and South Brandywine Middle Schools on May 20-22, 2015, as presented.
- D. **Administrator Leadership Training**
RECOMMENDED MOTION: That the Board of School Directors approve the second and final Administrator Leadership Training Series with Divinely Equine.
- E. **Acelor Mittal Charitable Contribution**
RECOMMENDED MOTION: That the Board of School Directors approve the acceptance of a grant check in the amount of \$6,500 to support the World of Science, Engineers and Math through Legos and iPads.
- F. **King's Highway Elementary School Art Show Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between King's Highway Elementary School and Artome for the execution of an art show.
- G. **King's Highway Elementary School Children's Author Appearance Agreement**
RECOMMENDED MOTION: That the Board of School Directors approve the appearance Agreement for Daryl Cobb, as presented.
- H. **King's Highway Elementary School Laminator**
RECOMMENDED MOTION: That the Board of School Directors approve the GBC Maintenance Agreement with North American Direct Sales and Services.

I. King's Highway Elementary School & Dialed Action Sports Team

RECOMMENDED MOTION: That the Board of School Directors approve the performance Agreement for Dialed Action Sports Team assembly on bicycle safety and anti-bullying, as presented.

J. Request to Attend Conference – April 20 & 21, 2015

RECOMMENDED MOTION: That the Board of School Directors approve conference travel for John Reid, Director of Pupil Services/Data & Assessment, to the National Council for Behavior Health on April 20th & 21st at no cost to the District. (*Confidential Enclosure 7*)

K. Give & Take Assembly Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Agreement with Give & Take to provide an assembly at Friendship Elementary School. (*Enclosure 8*)

L. Walnut Street Theatre Outreach Tour Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the performance Agreement between Walnut Street Theatre and Friendship Elementary School, as presented. (*Enclosure 9*)

M. Establishment of a Gay Straight Alliance Chapter for C. A. S. H. S.

RECOMMENDED MOTION: That the Board of School Directors approve the establishment of a Gay Straight Alliance Chapter for the Coatesville Area Senior High School.

Motion: Ann Wuertz Second: Deb Thompson Vote: 8-0-1

Establishment of a Gay Straight Chapter @ C.A.S.H.S. Approved Vote: 8-0-1 Opposed: Thompson
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N. Confidential Student Settlement Agreement

RECOMMENDED MOTION: That the Board of School Directors approve the Confidential Student Settlement Agreement, as presented.

4. OPERATIONS COMMITTEE (*James Hills, Chair*)

None

5. POLICY COMMITTEE (*Ann Wuertz, Chair*)

A. Review of Policy 103.1 – Non-Discrimination in Employment – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 103.1, Non-Discrimination in Employment.

B. Review of Policy 103.2 – Equal Employment Opportunity Policy & Affirmative Action Program – Adoption

RECOMMENDED MOTION: That the Board of School Directors adopt Policy 103.2, Equal Employment Opportunity Policy & Affirmative Action Program.

- C. **Review of Policy 917 – Volunteer Coaches – 30/Day Review**
RECOMMENDED MOTION: That the Board of School directors approve the 30-day review of Policy 917, Volunteer Coaches.
- D. **Review of Policy 348 – Unlawful Harassment – Administrative Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 348, Unlawful Harassment – Administrative Employees.
- E. **Review of Policy 448 – Unlawful Harassment – Professional Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 448, Unlawful Harassment – Professional Employees.
- F. **Review of Policy 548 – Unlawful Harassment – Classified Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 548, Unlawful Harassment – Classified Employees.
- G. **Review of Policy 601 – Budget & Financial Management – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of Policy 601, Budget and Financial Management, with modifications.
- H. **Review of Policy 615 – Payroll Deductions – 30/Day Review**
RECOMMENDED MOTION: That the Board of School Directors approve the 30-day review of the revised Policy 615, Payroll Deductions, with modifications.
- I. **Review of Revised Policy 707 – Use of Facilities – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt revised Policy 707, Use of Facilities, with modifications.
- J. **New Policy 309.1 – Resignation Acceptance of Administrative Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 309.1, Resignation Acceptance of Administrative Employees, with modifications.
- K. **New Policy 409.1 – Resignation Acceptance of Professional Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 409.1, Resignation Acceptance of Professional Employees, with modifications.
- L. **New Policy 509.1 – Resignation Acceptance of Classified Employees – Adoption**
RECOMMENDED MOTION: That the Board of School Directors adopt Policy 509.1, Resignation Acceptance of Classified Employees, with modifications.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

- 1) Bob Keares (*Managing Director of the Coatesville Solar Initiative*), along with a visitor named Kelly Barton, shared a list of advantages they felt the School District could benefit from should the School Board decide to approve the Coatesville Solar Initiative.

- 2) Pastor Randy Harris (*Pastor of the Tabernacle Baptist Church & President of the Minister Alliance*) expressed concern regarding the motion to approve a Gay Straight Alliance at CASH. He asked the Board to consider what is going on in our society, and he referenced the District's Mission Statement. He is opposed to approving this club for the high school.
- 3) Sharon Ross (*Custodian's Spouse*) expressed concern regarding custodial/maintenance outsourcing. She cited the lack of proper management, inadequate supplies and a shortage of other necessary equipment as interferences with the custodial staff performing their jobs effectively. She questioned who will oversee the outsourcing staff, as she is concerned about the safety and well-being of the students and fears of drug dealing should outsourcing take place. She asked the Board why everyone must be punished for the mistakes of a few.
- 4) Josh Young (*Caln Township Resident*) spoke on behalf of the "blue collar workers" and the possibility of custodial/maintenance outsourcing. He reminded the Board 'how we got here' and that it was not the 60 people, who may possibly be losing their jobs, who bankrupted the District.
- 5) Mary Ann Coover (*17-year Custodian*) whose son has been employed at King's Highway for 23 years. She cannot understand why CASD would want to take away the custodial jobs, their homes, and their benefits. She is not in favor of the outsourcing initiative.
- 6) Linda Lavender-Norris: "Every time we get into a budget crunch we look at the bottom of the totem pole to fix it - at the people that actually put their hands in the dirt and dig It's not right, it's not fair, and it's totally unjust." She feels it is only fair and sensible to work from the top down. (*Mrs. Norris deferred half of her time to Mr. Newsuan.*)
- 7) Khadijah Alamm (*Deferred her time to Mr. Newsuan*)
- 8) Fonz Newsuan agreed with Mrs. Norris. He expressed concerns about outsourcing and referred to those who have been faithful to CASD over the past 4 years, as well as the sacrifices they've made to remain dedicated to this District. He felt that the cost of living increased, yet their method of living decreased. Mr. Newsuan also expressed concerns regarding previous board vacancy appointments.

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 9:00 p.m. on a motion by Dean Snyder and seconded by Laurie Knecht.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.